

CURRICULUM VITAE

ANDREWS KWAKU YEBOAH

Current Location	New Nyamebekyere – Obuasi
Place of Birth	Kumasi
Date of Birth	11 th April, 1984
Home Town	Toase
Marital status	Married
Nationality	Ghanaian

Contact: +233243-008074 / +233202-490058 / andyyeb@yahoo.com

PROFESSIONAL SUMMARY

Energetic, Educated, Dynamic, hardworking Skilled Mathematics Tutor(Principal Superintendent) at Obuasi Secondary Technical School, West African Examination Council(WAEC) Examiner for B.E.C.E and WASSSCE. Knowledge in using MS. Excel, MS. Word MS. PowerPoint.

PROFESSIONAL EXPERIENCE

Mathematics Tutor: Obuasi Senior High/Technical School, September 2013 to date.

Job Schedules

- Teaches Elective Mathematics
- Teaches Core Mathematics
- Marking of Exercises
- Marking of Scripts
- Form Master
- Examination Invigilator
- Teach students needing math help in library in groups or individually.
- Develop resources to tutor students to build Math Skills.
- Evaluate students to measure skill progression and determine improvement areas.
- Coordinate with tutors and library staff to offer engaging activities after school.
- Ensure high attendance through announcements, flyers, article submission and presentations.
- Support students to develop and meet academic goals.
- Help students to prepare for tests.
- Record and report student progress.

- Attend scheduled staff meetings.
- Finish and submit necessary documents.
- Escort students during field trips.
- Ensure cleanliness of library and computers are shut down after completion of activities.
- Formulate and execute school and student plan with the Head of Department.
- Assist Middle and High School students in Calculus, Pre Algebra, Algebra I&II and Geometry.

West Africa Examination Council (WAEC) Examiner

Job Schedules

- Marking of Basic Education Certificate Examination(B.E.C.E) Mathematics scripts, JUNE 2014 to date
- Marking of West Africa Senior Secondary School Certificate Examination (WASSSCE) scripts, JULY 2015 to date

Teacher: Bidiem Experimental M/AJSS, Obuasi. September 2006 – July 2009.

- I taught science in JHS 1 – 3 for three (3) years.

OTHER JOB EXPERIENCES

Worked with Electoral Commission as;

- Verification Officer (VO) – 2012 General Elections
- Verification Officer (VO) – 2016 General Elections
- Presiding Officer (PO) – 2019 District Assembly Elections

EDUCATIONAL LAURELS

- **B. Sc Mathematics Education** – University of Education, Winneba, AUGUST 2009 – MAY 2013
- **Teacher Certificate 'A'** – Akrokerri College of Education, SEPTEMBER 2003 – JULY 2006
- **SSSCE** – Obuasi Secondary Technical School, JANUARY 2000 – AUGUST 2002.

COMPUTER EXPERIENCE

Worked with the following MS Applications and other proficiencies:

- MS. Office
- MS. Word
- MS.Excel
- MS. Power Point

EXTRA-CURRICULAR ACTIVITIES

Intern: Obuasi Senior High / Technical School, September 2012 – December 2012.

- As an intern in the school, I was guided on how to teach, how to set standard questions and how to prepare standard marking schemes which conform to WAEC standards in maths.

Mentee: Wesley Methodist Basic Schools, Obuasi. September 2005 – June 2006.

- I taught mathematics for 1st and 2nd term at the JHS and science for the 3rd term at the primary.

REFEREES:

Charles K. Assuah (Ph D)
Head of Mathematics Department
University of Education, Winneba
Tel:0203558357

Yakubu Sherrif Mambo (Mr)
Assistant Headmaster Academic
Obuasi Senior High / Technical School
Tel: 0244959500

Augustine Antwi (Mr)
Head of Mathematics Department
Obuasi Senior High / Technical School
Obuasi.
Tel: 0243941359